



Mire-Branch Water Corporation

1922 Higginbotham Hwy.
Church Point, LA 70525

Phone 337-873-3823
Fax 337-873-4333



January 11, 2024

MEETING MINUTES

ROLL CALL: James Alleman, Chris Savoy, Ken Arceneaux, Danny Richard, Eddie Savoie, Kyla Hill, Kristin Romero

ABSENT: Paul Guidry

Called to order at 6:05 pm by James.

READING OF THE MINUTES Motion by Ken, seconded by Eddie to approve the November minutes; motion passed.

VISITORS:

Stephanie Briggs, Sellers & Associates
Todd Vincent, Sellers & Associates
Emily Faul, Sellers & Associates

ENGINEER'S REPORT:

- Our application has been submitted to LDH. The next step is to submit a business plan, which they are working on.
- Cypress Bend Subdivision – Mitch Studebaker wants to add 38 lots to this looped line. We are concerned about providing adequate volume of water with our current capabilities. Motion by Danny, seconded by Eddie to deny the extension until the planned plant expansion is completed. Motion passed.

OLD BUSINESS

- None

WATER LOSS REPORT BY KRISTIN ROMERO:

- 12% loss for November, 14% loss for December due to multiple leaks.
- Average annual loss for 2023 was 8%.

MAINTENANCE REPORT BY KRISTIN ROMERO:

- For the month of November:
- Flush out list 1&2 are completed
- Changed out 24 broken meters
- Tubing leak on abandoned meter
- 4" leak at Mire Elementary
- 4" leak on Higginbotham Hwy; added inline valve
- 5 new meters
- 22 24-hr notices, 32 disconnects and 7 meters still locked

This institution is an equal opportunity provider.

To file a complaint of discrimination, write: USDA, director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410 or call (800)795-3272 (voice) or (202)720-6382 (TDD).

USDA is an equal opportunity provider, employer, and lender.

This institution is handicap accessible.

- For the month of December:
- Flush out list 3&4 are completed
- Changed out 12 broken meters
- 3" leak Arceneaux Circle
- 2" leak Estella Ln
- Tubing leak Church Point Hwy
- Abandon meter Cocodril Rd
- 2" leak Osage Trail and Everest Rd
- 8 new meters
- 8 24-hr notices, 29 disconnects and 6 meters still locked

BOOKKEEPING REPORT BY KYLA HILL:

- **General Cash Account**

For November:

Beginning Balance \$490,357.38

Ending Balance \$460,830.37

Billing 11/30/23 \$125,896.83

Meters Billed 3090

For December:

Beginning Balance \$460,830.37

Ending Balance \$505,343.69

Billing 12/28/23 \$105,102.04

Meters Billed 3099

- **Short Lived Asset Replacement:**

Ending Balance November \$185,662.19

Ending Balance December \$188,265.21

- **Billing Adjustments:**

For November:

Remove LC -122.03

Valve Leak -39.10

Total -161.13

For December:

Remove LC -456.45

Backflow Error -79.55

Total -536.00

Motion to accept the financial report by Ken seconded by Danny, motion passed.

NEW BUSINESS:

1. Meeting Day – Our meetings are currently held on the second Tuesday of each month, which conflicts with the Acadia Parish Police Jury meetings. Motion by Chris, seconded by Eddie to change the meeting day to the first Tuesday of each month. Motion passed.

Since the annual meeting day is stated in the bylaws, there will be a motion on the ballot at the 2024 annual meeting to change the day to the first Tuesday of October.

Motion to adjourn by Chris, seconded by Ken; motion passed. Meeting adjourned at 6:25 pm.